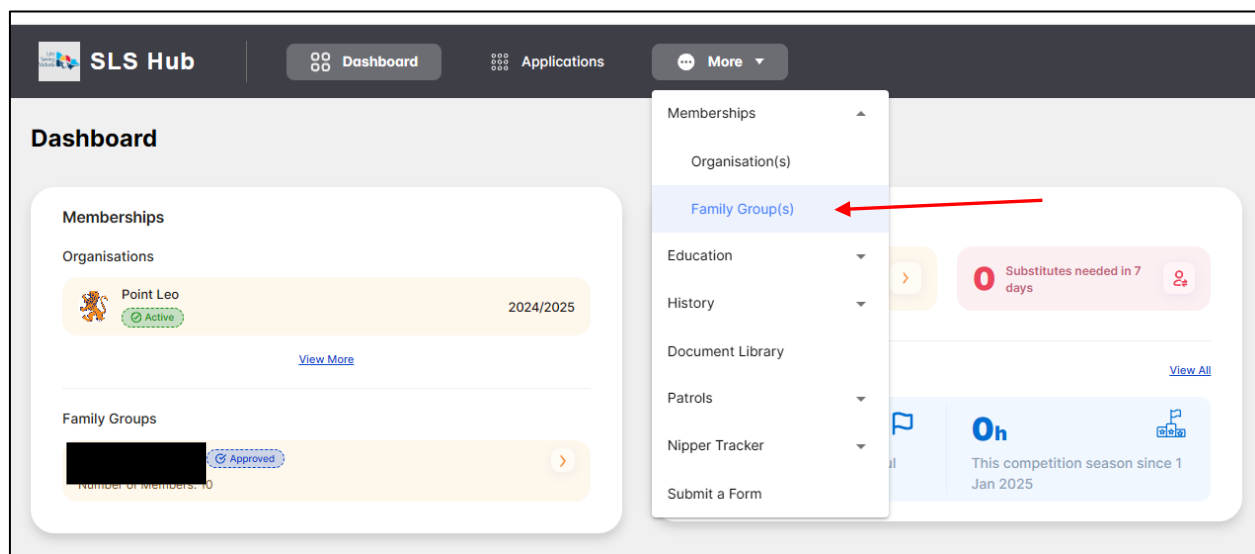


## RENEWING MEMBERSHIP VIA SLS MEMBERS HUB – Family Group

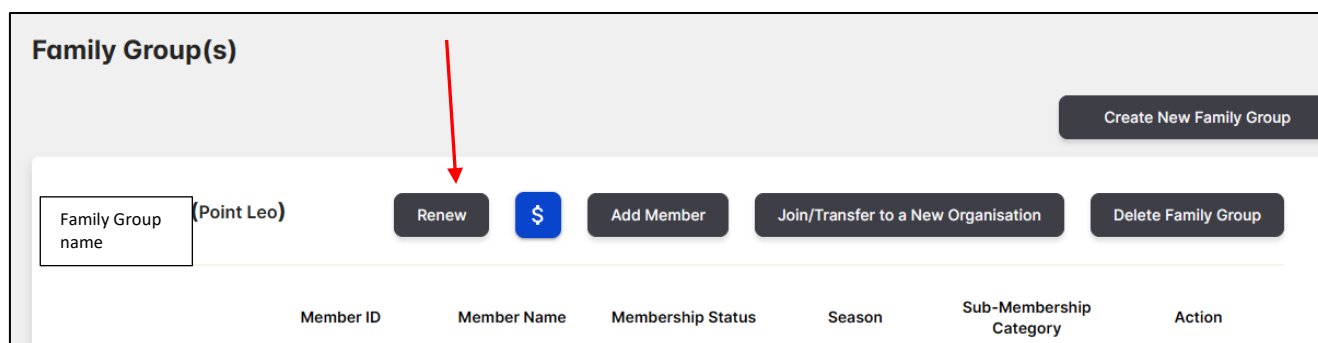
1. Browse to <https://hub.sls.com.au/> and login to the Primary Family member's SLS Members Hub account. If you have not logged into your account since the SLSA upgrade completed on 15 July 2025, you will need to update your password when you login.

Once you have logged into your SLS Members Hub the system dashboard will display.

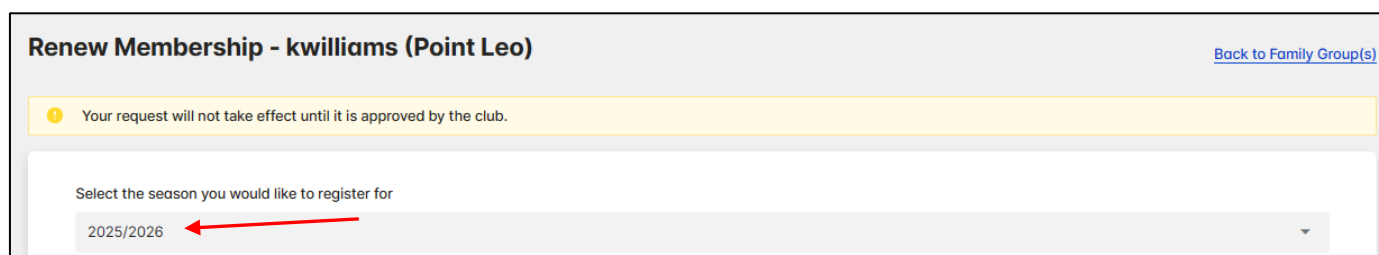
2. Click on the "More" dropdown arrow.
3. Click on the "Memberships" dropdown arrow.
4. Select "Family Group(s)".



5. Select the "Renew" button. You will **not** be able to view this button if you are under 18 years old, a standard member of the family group, or have a pending New Family Group, New Family Group Member, Delete Family Group, Leave Family Group, Renew Club Membership, or Transfer request.



6. Select the season you would like to renew for (2025/2026).



7. The box to the left of every member you want to renew. Do not tick the box if the member is NOT going to renew their membership.

	Member Name	Date of Birth	Membership Status	Registered Season	Sub-Membership Category
<input checked="" type="checkbox"/>			Active	2024	Associate
<input checked="" type="checkbox"/>			Active	2024	Associate
<input checked="" type="checkbox"/>			Active	2024	Cadet
<input checked="" type="checkbox"/>			Active	2024	Junior Activity Member (6-13 years)
<input type="checkbox"/>			Active	2024	Junior Activity Member (6-13 years)

8. Tick the SLSA membership declaration and Parent/Guardian declaration. Type Parent/Guardian name into boxes. Select "Next".

☒ I have read, understood, acknowledge, and agree to the [declaration](#) including the warning, exclusion of liability, release & indemnity, relating to a serious criminal offence. I acknowledge that if my application for membership is successful, I will be entitled to all benefits, advantages, privileges, and services of SLSA membership.

☒ I, , am the parent or guardian of the applicant.  is the member name.

I authorise and consent to the applicant undertaking the SLS Activities. In consideration of the applicant's membership being accepted I expressly agree to be responsible for the applicant's behaviour and agree to personally accept in my capacity as a parent or guardian the terms set out in this membership application and declaration including the provision by me of a release and indemnity in the terms set out above. In addition, I agree to be bound by and to comply with the SLSA constitution and any regulations and policies made under it.

9. Click the dropdown arrows against each member and select the relevant renewal fee from the options. For this example there are 2 Adults + 1 Cadet + 1 Nipper in the family group. Please carefully take note of the options to be selected. For this family the correct option is Family Group Renewal 2A+2C [U18](#). Family Group Renewal fees will only display for the Primary Member of the Family (ie the person who is logged into the Members Hub account). Please refer to the Membership Fee schedule for examples of fee payments. Make sure to tick the Add-on Fees \$45 Board and Equipment Levy for each Nipper. Once options have been selected click on "Next".

Please select your desired renewal fee(s) from the options available below

Primary Member Name – Select the relevant Family Group Renewal fee

Renewal of Family Group 2 Parents & 2 dependent children U18 as at 30/9/2025 (WWCC required for ALL parents)

Second Adult Name – Make sure to select \$0.00 Included in Family Group Option. Do NOT select an option that has a fee amount attached

Cadet (or Active Junior) Name – Make sure to select \$0.00 Included in Family Group Option. Do NOT select an option that has a fee amount attached

Nipper Name – Make sure to select \$0.00- **NIPPER** Included in Family Group Option so that the Compulsory Add-on Fee displays (see below) Do NOT select an option that has a fee amount attached

Select for all nippers

Add-on Fees

Associate Name (Primary Member)

Associate Name (Second Adult Name)

Cadet Name

Junior Activity Member (Nipper) Name

☒ \$45.00 - COMPULSORY Nipper Board and Equipment Levy Payable for Nippers ONLY. Do NOT pay for this fee for parents or children aged 14 and over.

10. Review the Order Summary of the fees you will pay. Select the payment method (you will only have the option to pay by card) and enter the relevant details. Select “Pay”.

The screenshot displays a two-panel interface. The left panel, titled "Order Summary", lists several fees: "Other - Family Group Renewal 2A+2C U18" for \$320.00, two "Other - Included in Family Group" items for \$0.00 each, "Junior Activity Member (5-13 years) - Nipper included in Family group" for \$0.00, and "Other - COMPULSORY Nipper Board and Equipment Levy" for \$45.00. A "Total" of \$365.00 is shown at the bottom, with a separate "\$90" displayed below it. The right panel, titled "Payment", shows the "Payment Method" as "Card" (indicated by a red arrow). It includes fields for "Name on card", "Card number" (with a VISA logo), "Expiry date" (Month and Year dropdowns), and "Security code". A red arrow points to the "Pay" button at the bottom right of the payment form.

Order Summary	
Other - Family Group Renewal 2A+2C U18	\$320.00
Other - Included in Family Group	\$0.00
Other - Included in Family Group	\$0.00
Junior Activity Member (5-13 years) - Nipper included in Family group	\$0.00
Other - COMPULSORY Nipper Board and Equipment Levy	\$45.00
<b>Total</b>	<b>\$365.00</b>

\$90

**Payment**

Payment Method: **Card**

Name on card: \_\_\_\_\_

Card number: \_\_\_\_\_ **VISA**

Expiry date: Month: \_\_\_\_\_ / Year: \_\_\_\_\_

Security code: \_\_\_\_\_

**Go Back** **Pay**

11. Select “Pay and Submit Request”

The dialog box has a yellow warning icon and the text "Are you sure you want to pay and submit this renewal request?". It displays a summary: "Season: 2025/2026", "Club: Point Leo", and "Total: \$365.00". At the bottom are two buttons: "Go Back" and "Pay and Submit Request", with a red arrow pointing to the latter.

**Are you sure you want to pay and submit this renewal request?**

**Season** 2025/2026

**Club** Point Leo

**Total** \$365.00

**Go Back** **Pay and Submit Request**

12. All going as it should you will then receive the message below and an email from SLISA advising your renewals have been submitted.

A green box contains a checkmark icon and the text: "Your renewal application has been submitted successfully! The club will process your renewal request and send you an email when it has been approved."

✓ **Your renewal application has been submitted successfully!**

The club will process your renewal request and send you an email when it has been approved.

Once the club has accepted your renewal request you will receive an autogenerated email from SLS IT systems advising of this. If you haven't received this email or an email from Point Leo advising of a problem within a week following the submission of your renewal please:

1. Check your SLS Members Hub account to see if your renewal is still pending
2. Check your junk/spam folder as the SLS email may have ended up there

If your renewal is still pending **after** one week email Kim at [admin@pointleoslsc.com.au](mailto:admin@pointleoslsc.com.au) However please keep in mind that renewal time is extremely hectic when trying to process over 1400 renewals and Kim is a volunteer.